**Course Number:** EGL 101

**Course Name:** Academic Reading and Writing Skills 1

**Instructors:** To be determined

**Required Text:** Cassriel, Betsy. ***Academic Connections 1.*** Pearson Education Inc., 2010.

**Course Description:** Upon successful completion of this course, the student will be able to apply their knowledge of contextual clues to read and understand new texts. They will be able to write a correctly structured paragraph. They will be able to formulate complex sentences; will be able to write topic sentences, introductions and conclusions. They will be able to summarize, paraphrase and quote texts. They will learn out to synthesize texts. They will be able to write an analytical essay based on newspaper article research in their area of interest in their Department.

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| **Topics Outline** | **Estimated Contact Hours** |
| **Unit 1 Psychology-**1. Finding main idea
2. Skimming for main ideas
3. Scanning for supporting details
4. Recognizing parts of a paragraph
5. Using outlines to organize paragraphs
6. Writing a topic sentence
7. Writing a paragraph to make a prediction

**Unit 2: Ecology-Organizational Structure**1. Organizing information
2. Learning cause and effect expressions
3. Cause and effect block organization
 | 10 |
| **Unit 3: Health-Coherence and Cohesion**1. Recognizing coherence in texts
2. Using connectors for cohesion
3. Using transition words
4. Planning a coherent paragraph
5. Using cohesive expressions

**Unit 5: Green Chemistry**1. Synthesizing Information
2. Recognizing relationship between different pieces
3. of information
4. Recognizing abstract and concrete information
5. Synthesizing Information from two different sources
 | 12 |
| **Unit 6: Art History-Fact and Opinion** 1. Identifying facts
2. Identifying opinions
3. Recognizing the degree of certainty
4. Identifying support for opinions
5. Giving and supporting an opinion
6. Showing agreement and disagreement
 | 20 |

**Recap**

**Identification of CPC Covered in this course Estimated Contact**

Accounting 0

Marketing 0

Finance 0

Management

 Management Principles 0

 Organizational Behavior 0

 Human Resource Management 0

 Operations Management 0

Economic/Social/Legal Environment

 Legal Environment of Business 0

 Economics 0

 Business Ethics 0

Business Tools

 Information Systems 8

 Quantitative Methods/Statistics 2

International/Global Dimensions of Business 10

Integrative Experience 20

**Total (estimate of contact hours) 42**