



# GİRNE AMERICAN UNIVERSITY

STEP BY STEP GUIDE HOW TO INSTALL and RUN ZOOM  
APPLICATION in YOUR PC

ADIM ADIM ZOOM APLİKASYONUNU BİLGİSAYARINIZA  
NASIL KURUP ÇALIŞTIRIRSINIZ

## Step / Adım 1:

- Enter "<https://zoom.us/>" address with your browser.
- İnternet Tarayıcınızı kullanarak "<https://zoom.us/>" adresine giriniz

## Step / Adım 2:

- In loaded web-page, click to "SIGN UP, IT'S FREE" link
- Yüklənmiş web-sayfasında "SIGN UP, IT'S FREE" bağlantısına tıklayın

The screenshot shows the Zoom website homepage. The navigation bar includes the Zoom logo, 'SOLUTIONS', 'PLANS & PRICING', 'CONTACT SALES', 'JOIN A MEETING', 'HOST A MEETING', and 'SIGN UP, IT'S FREE'. The 'SIGN UP, IT'S FREE' button is circled in red, and a red arrow points to it from the 'HOST A MEETING' dropdown menu. Below the navigation bar, there is a green banner with the text: 'We have developed resources to help you through this challenging time. [Click here](#) to learn more.' The main content area features a large heading: 'Zoom is the Top Video Conferencing App' with the source: 'Source: Okta 2020 Businesses at Work report'. There is a 'Read the Report' button. To the right, there is a line graph showing the 'Number of Downloads' for various video conferencing apps from June 2019 to December 2019. The Zoom app shows the highest and most rapidly increasing number of downloads. A 'Help' button is visible in the bottom right corner.

### **Step / Adım 3:**

- (1) In loaded Sign-Up page write your GAU e-mail ([xxxx@std.gau.edu.tr](mailto:xxxx@std.gau.edu.tr)) and (2) click to “Sign Up” button under entry area. It’s not preferred but if you don’t know your GAU e-mail, you can use your personal e-mail.

- (1) Yüklənmiş Sign-Up sayfasında GAU e-mail’iniz ([xxxx@std.gau.edu.tr](mailto:xxxx@std.gau.edu.tr)) yazın ve (2) giriş alanının altındaki “Sign Up” butonuna tıklayın. Tercih edilmemekle birlikte GAU e-mail’inizi bilmiyorsanız şahsi e-mail’inizi de kullanabilirsiniz.

Sign Up Free

Your work email address

1 xxxxxxxxxxx@gau.edu.tr

Zoom is protected by reCAPTCHA and the Privacy Policy and Terms of Service apply.

2 Sign Up

By signing up, I agree to the Privacy Policy and Terms of Service.

or

Sign in with Google

Sign in with Facebook

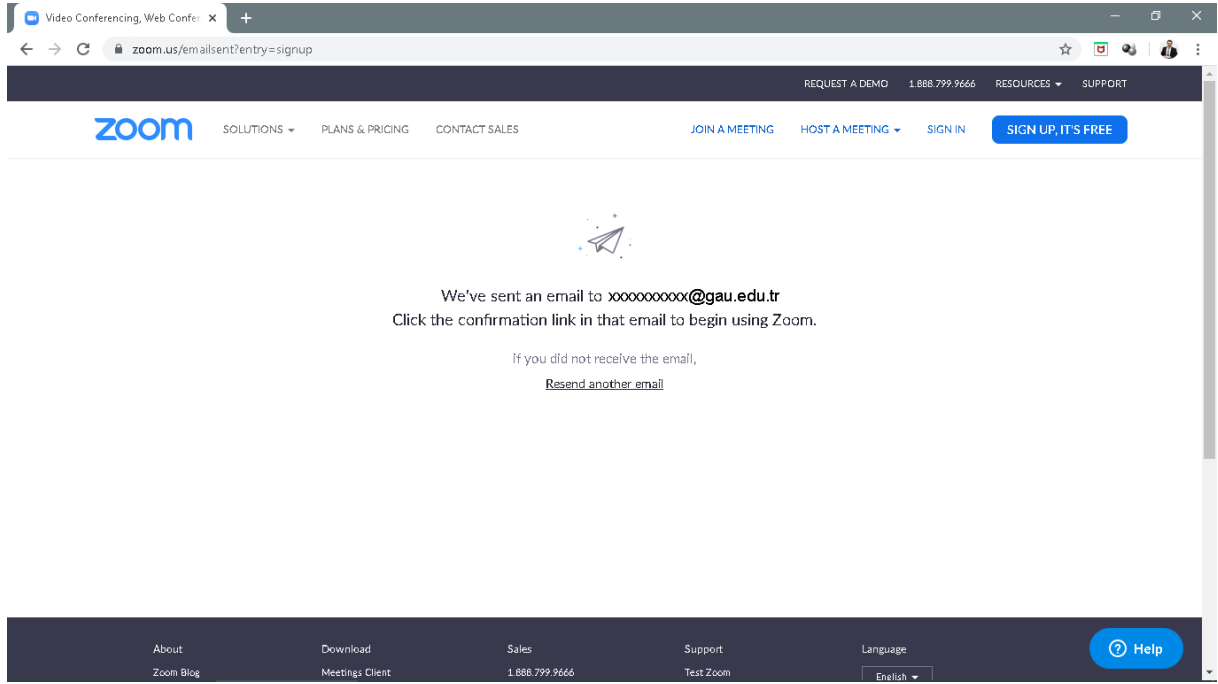
Already have an account? [Sign in.](#)

Help

## **Step / Adım 4:**

- After clicking "Sign Up" system may ask for a captcha like "select all images having a palm tree", answer the captcha and click OK button (sometimes it is NOT asking for a captcha). You'll see message on screen as shown below.

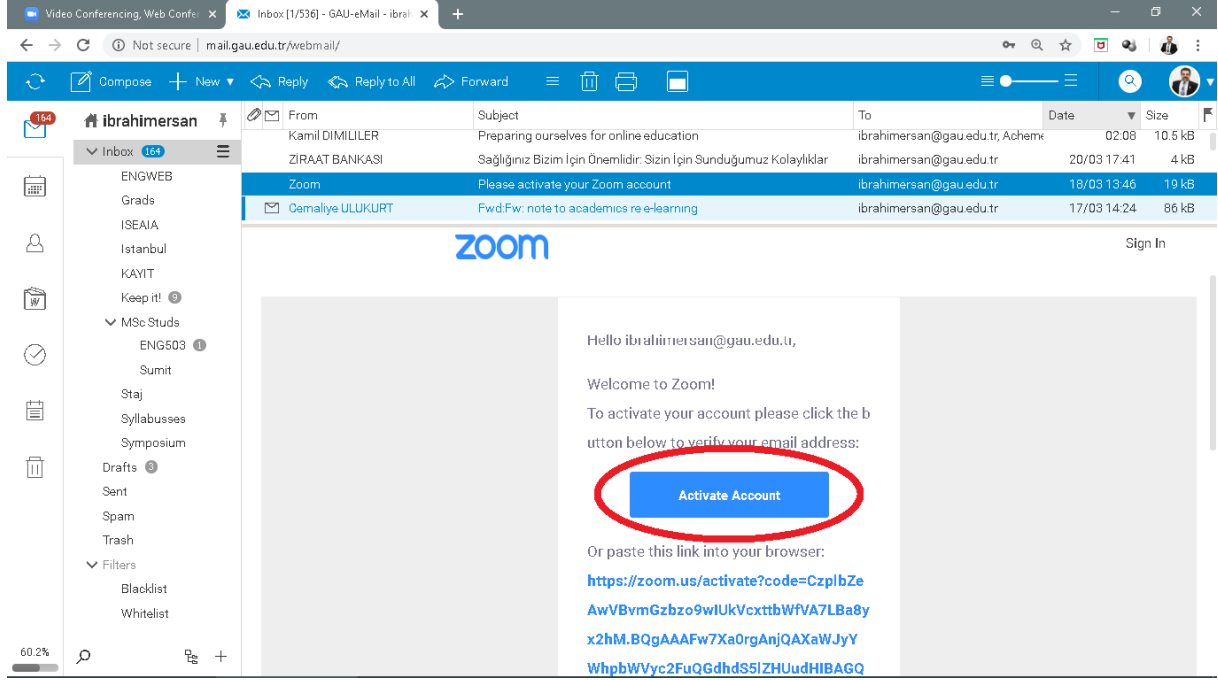
- "Sign Up" butonuna tıkladıktan sonra sistem size bir doğrulama sorusu sorabilir, örneğin "hurma ağacı bulunan görselleri seçiniz" gibi, soruyu yanıtlayıp "OK" butonuna tıklayın (bazen doğrulama sorusu sorulmamaktadır). Ekranınızda aşağıdaki mesaj belirecektir.



## Step / Adım 5

- Connect to your e-mail account. In your mailbox you'll find a message as shown below. Click to "Activate Account" button.

- E-posta hesabınıza bağlanın. Posta kutuzda aşağıdaki mesajı bulacaksınız. "Activate Account" butonuna tıklayınız.



The screenshot shows a webmail interface for 'ibrahimersan' at 'gau.edu.tr'. The email list shows a message from 'Zoom' with the subject 'Please activate your Zoom account'. The email content is as follows:

zoom Sign In

Hello ibrahimersan@gau.edu.tr,

Welcome to Zoom!

To activate your account please click the button below to verify your email address:

**Activate Account**

Or paste this link into your browser:

<https://zoom.us/activate?code=CzplbZeAwVBvmGzbo9wlUkVcxtbWfVA7Lba8yx2hM.BQgAAAFw7Xa0rgAnjQAXaWJyYWhpbWVyc2FuQGdhSSlZHUudHIBAGQ>

## Step / Adım 6

- After clicking "Activate Account" button, following web page will be loaded to your browser. Fill the entries with your Name, Last Name and any Password that you want. Also you have to re-write your password for confirmation.

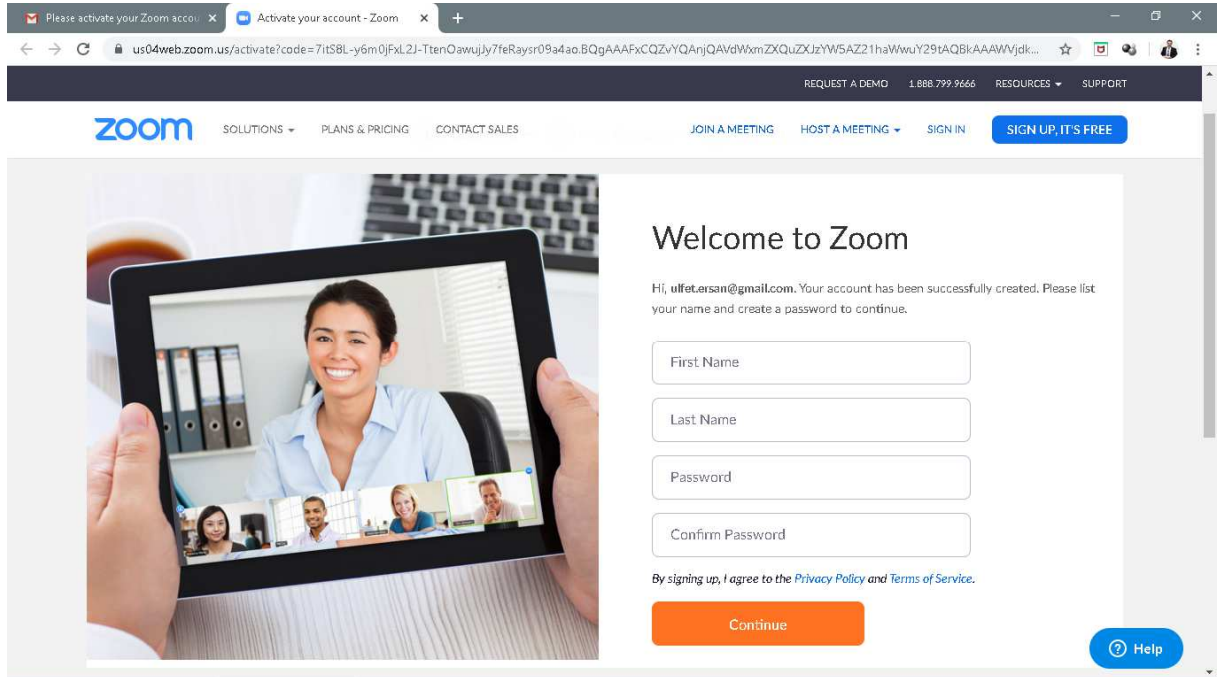
Notices for Password:

- (1) Have at least 8 characters
- (2) Have at least 1 letter (a..,b..,c..)
- (3) Have at least 1 digit (1, 2, 3..)
- (4) Include both upper case and lower case characters

- "Activate Account" butonuna tıkladıktan sonra, aşağıdaki web sayfası tarayıcınıza yüklenecek. Boşlukları İsminiz, Soy İsminiz ve belirleyeceğiniz herhangi bir Şifre ile doldurun. Ayrıca onaylama için Şifrenizi tekrar yazın.

Şifre için Notlar:

- (1) En az 8 karakter olmalı
- (2) En az bir harf buldurmali (a..,b..,c..)
- (3) En az bir rakam buldurmali (1, 2, 3..)
- (4) Hem küçük hem de büyük harf içermeli



Please activate your Zoom account

Activate your account - Zoom

us04web.zoom.us/activate?code=71t5BL-y6m0jFXL2J-TtenOawujly7feRaysr09a4ao.BQgAAAFxCQZvYQAnjQAVdWxmZXQuZXJzYW5AZZ1haWwuY29tAQBlAAAWVjdk...

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zoom SOLUTIONS PLANS & PRICING CONTACT SALES JOIN A MEETING HOST A MEETING SIGN IN SIGN UP, IT'S FREE

### Welcome to Zoom

Hi, ulfetersan@gmail.com. Your account has been successfully created. Please list your name and create a password to continue.

First Name

Last Name

Password

Confirm Password

By signing up, I agree to the [Privacy Policy](#) and [Terms of Service](#).

Continue

Help

## Step / Adım 7

- In the next step you will see the following page which is asking for invitation of your friends. Just skip this page by clicking "Skip this step" button. If asked, don't forget to click "I'm Not a Robot".

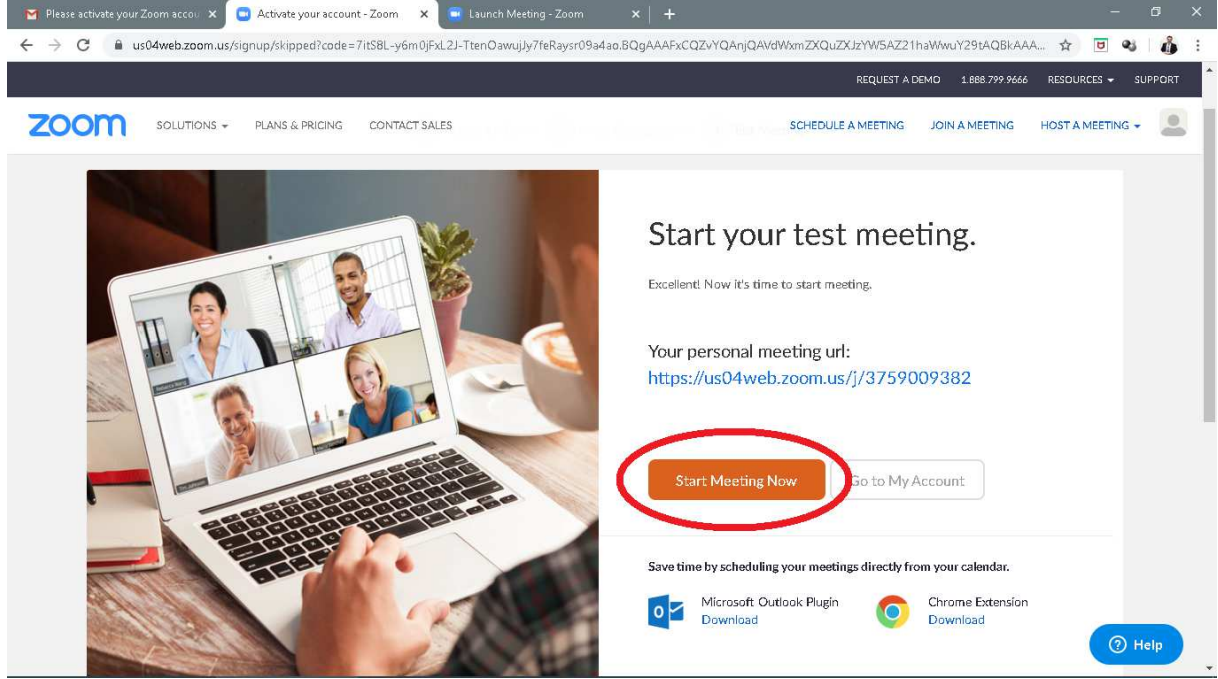
- Bir sonraki adımda aşağıdaki sayfayı göreceksiniz, burada arkadaşlarınızın da davet edilmesi öneriliyor, bu sayfayı "Skip this step" butonuna tıklayıp geçiniz. Eğer sorulursa "I'm Not a Robot" (Ben Robot Değilim) 'e tıklamayı unutmayın.

The screenshot displays the Zoom 'Invite Your Colleagues' interface. On the left, there is a tablet showing a Zoom meeting interface. The main content area is titled 'Invite Your Colleagues' and includes the text 'Invite your colleagues to create their own free Zoom account today! Why invite?'. Below this, there are three input fields for email addresses, each containing 'name@domain.com'. A link 'Add another email' is positioned below the input fields. A red circle labeled '1' highlights the 'I'm not a robot' checkbox, which is checked. To the right of the checkbox is the reCAPTCHA logo. A red circle labeled '2' highlights the 'Skip this step' button, which is located next to the 'Invite' button. A 'Help' button is also visible in the bottom right corner.

## Step / Adım 8

- In appearing page just click "Start Meeting Now".button

- Karşınıza çıkacak sayfada "Start Meeting Now" butonuna tıklayınız

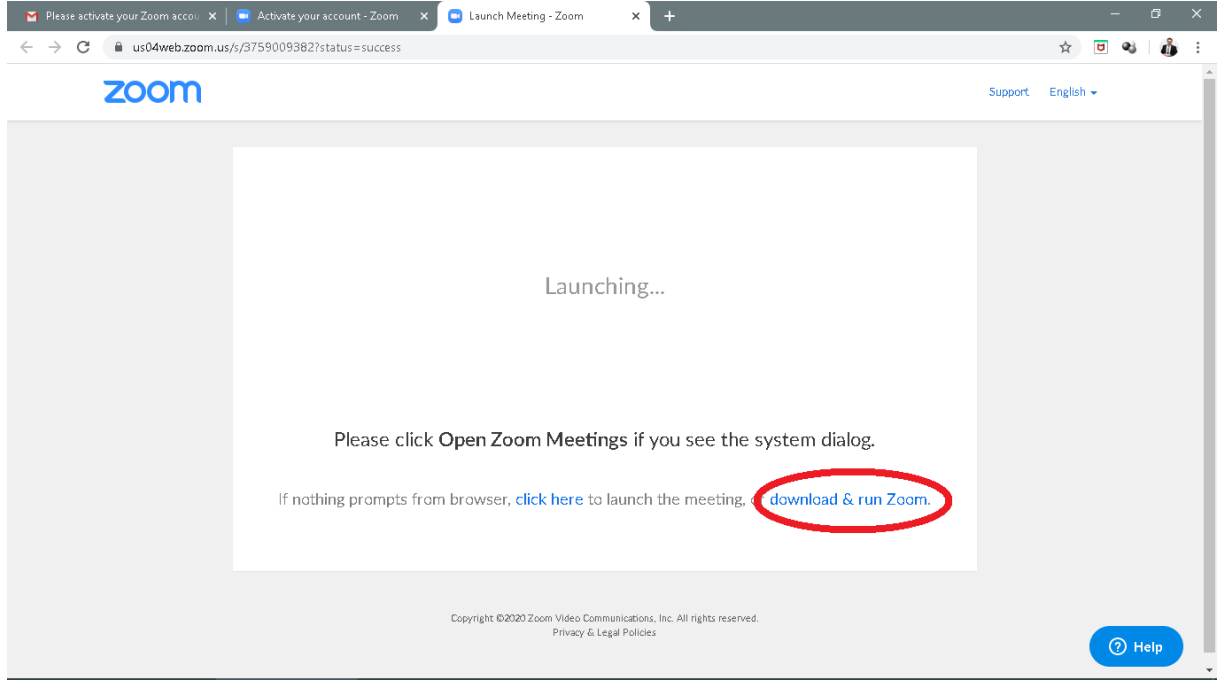


The screenshot shows the Zoom website interface. The browser address bar displays the URL: [us04web.zoom.us/signup/skipped?code=7itSBL-y6m0JfXl.2J-TtenOawujy7feRaysr09a4ao.BQgAAAFxCQZvYQAnjQAVdWxmZXQuZKzjYWSAZ21haVWwUY29tAQbkAAA...](https://us04web.zoom.us/signup/skipped?code=7itSBL-y6m0JfXl.2J-TtenOawujy7feRaysr09a4ao.BQgAAAFxCQZvYQAnjQAVdWxmZXQuZKzjYWSAZ21haVWwUY29tAQbkAAA...). The Zoom logo is visible in the top left, and navigation links for SOLUTIONS, PLANS & PRICING, CONTACT SALES, SCHEDULE A MEETING, JOIN A MEETING, and HOST A MEETING are present. The main content area features a laptop displaying a video call with four participants. To the right, the text reads "Start your test meeting." followed by "Excellent! Now it's time to start meeting." and "Your personal meeting url: <https://us04web.zoom.us/j/3759009382>". Below this, the "Start Meeting Now" button is circled in red, and a "Go to My Account" button is visible. At the bottom, there are links for "Microsoft Outlook Plugin Download" and "Chrome Extension Download", along with a "Help" button.

## Step / Adım 9

- When you click "Start Meeting Now".button, you will see the following page.Click to "Download & Run Zoom" link.

- "Start Meeting Now" butonuna tıklayınca aşağıdaki sayfayı göreceksiniz. "Download & Run Zoom" bağlantısına tıklayın.

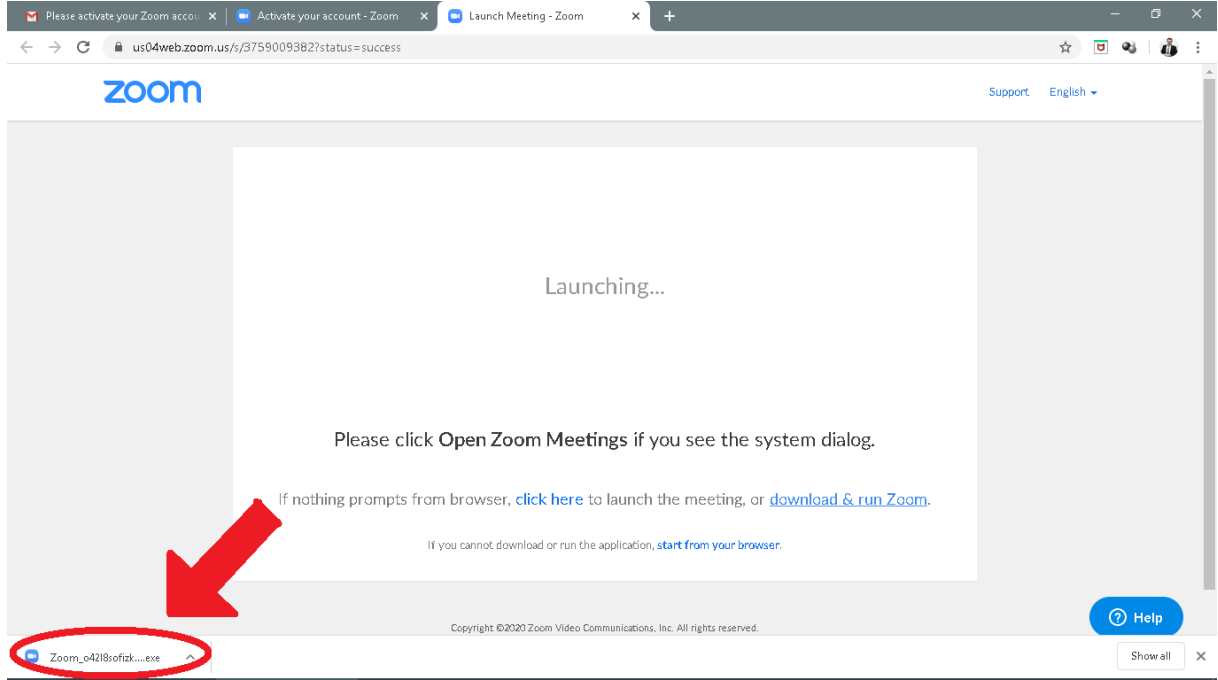




## **Step / Adım 10**

- Zoom installation will be loaded to your PC. Downloaded file will be seen on left-bottom corner. Now by clicking on it, run the installation

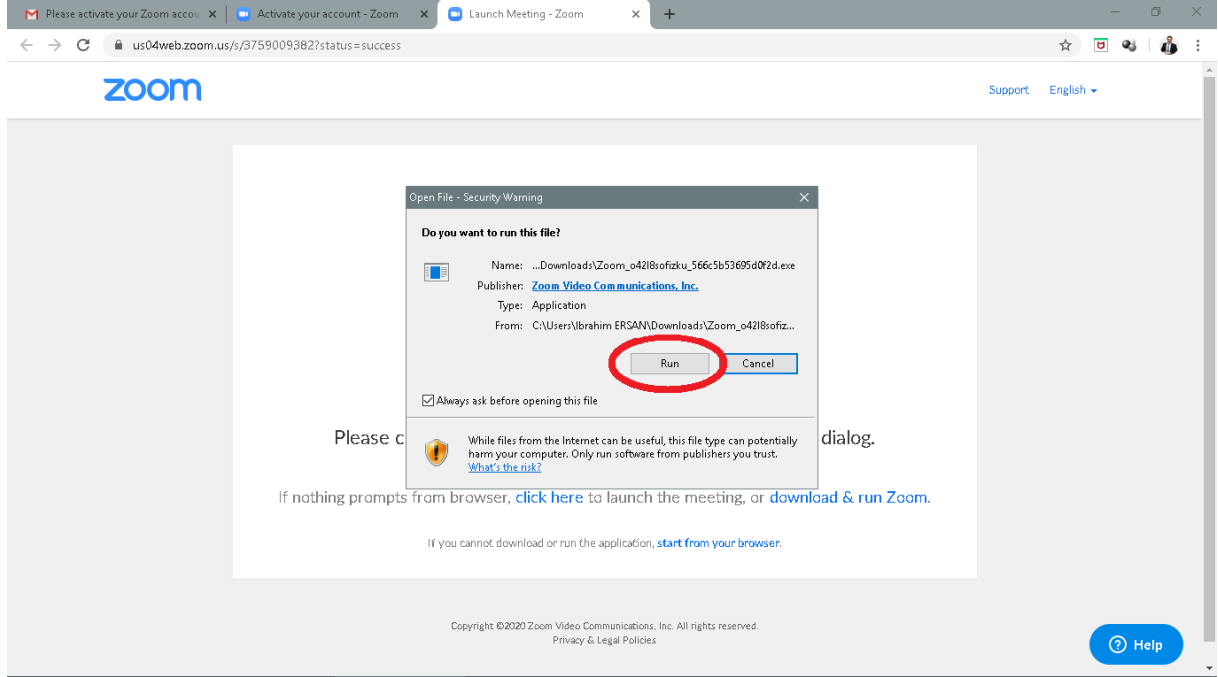
- Zoom kurulumu bilgisayarınıza yüklenecek. İndirilmiş dosya sol-alt köşede görünecek. Şimdi üzerine tıklayarak kurulumu çalıştırın



## Step / Adım 11

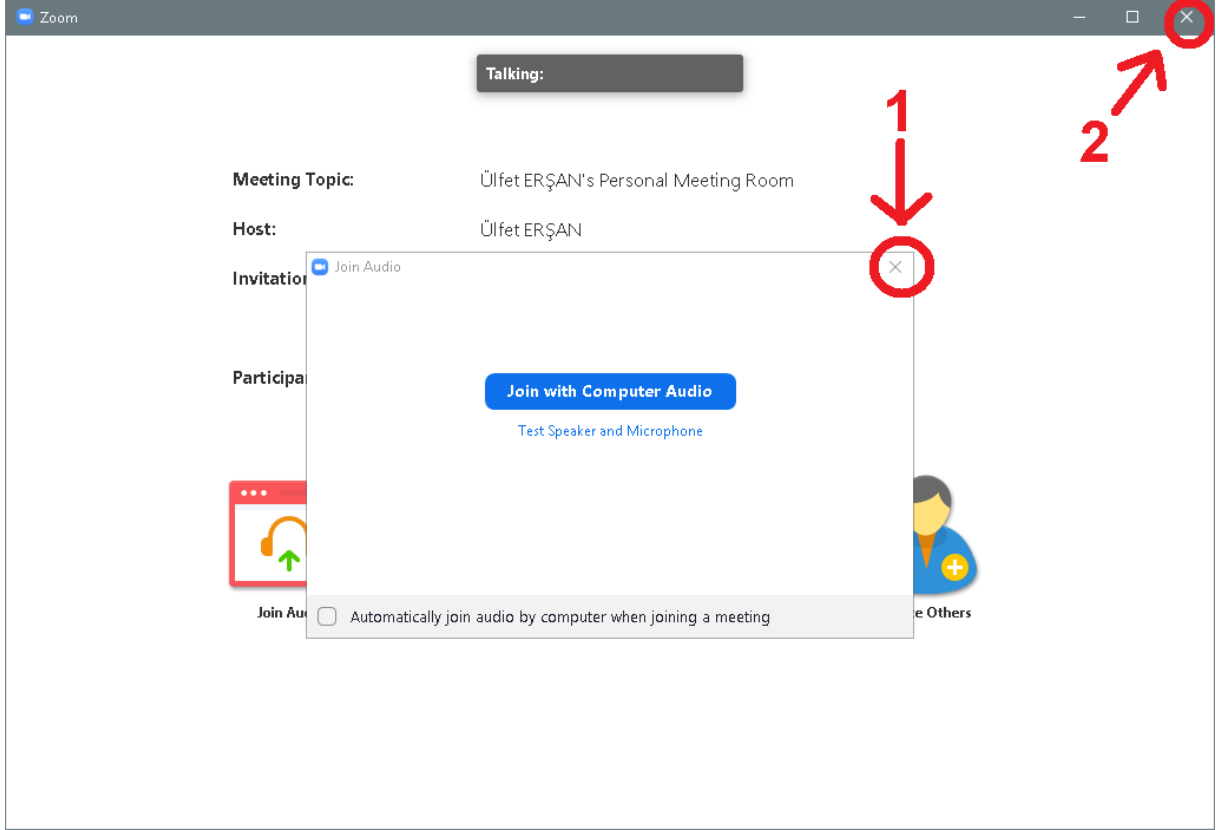
- You have to allow the installation by clicking 'Run' button.

- 'Run' butonuna tıklayarak kurulumu izin vermelisiniz.



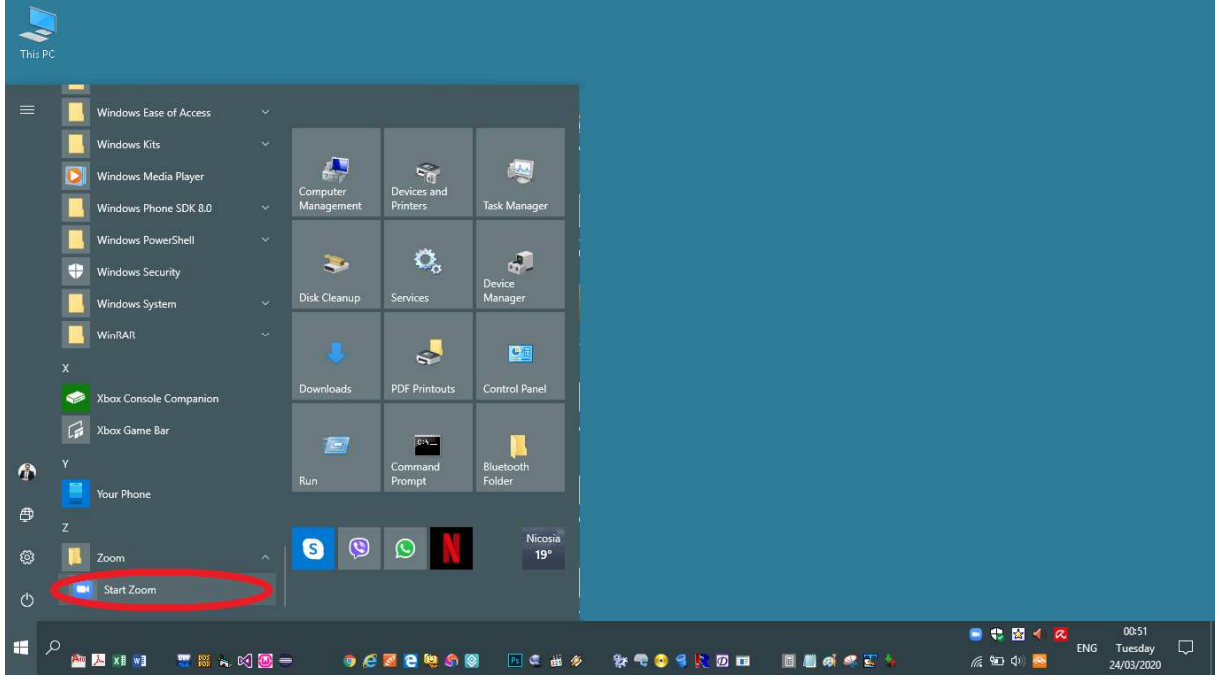
## Step / Adım 12

- After finishing installation Zoom will be executed automatically. Now close all windows.
- Kurulum bittikten sonra Zoom otomatik olarak çalıştırılacak. Şimdi tüm pencereleri kapatın.



## **Step / Adım 13**

- Run Zoom application which is installed to your PC
- Bilgisayarınıza yüklenmiş olan Zoom uygulamasını çalıştırın.



## **Step / Adım 14**

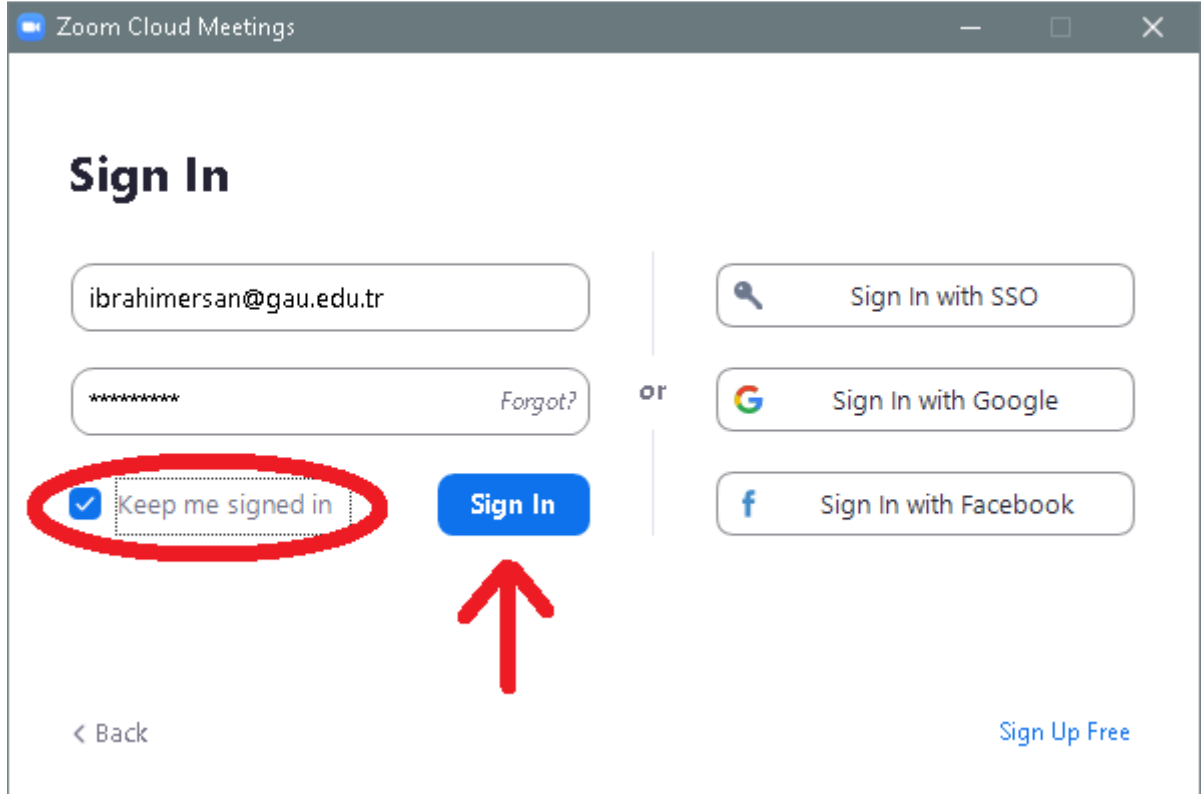
- Click to "Sign in" button in your Zoom application
- Zoom uygulamasınızda "Sign in" butonuna tıklayın



## Step / Adım 15

- Write your e-mail and your password (which is defined by you) and click to “Keep me signed in”. And click to “Sign in” button.

- e-posta adresinizi ve şifrenizi (daha önce birleşmiş olduğunuz) yazın ve “Keep me signed in” kısmını seçili hale getirin. Ve “Sign in” butonunu tıklayın.



Zoom Cloud Meetings

## Sign In

ibrahimersan@gau.edu.tr

\*\*\*\*\* [Forgot?](#)

Keep me signed in

[Sign In](#)

or

[Sign In with SSO](#)

[Sign In with Google](#)

[Sign In with Facebook](#)

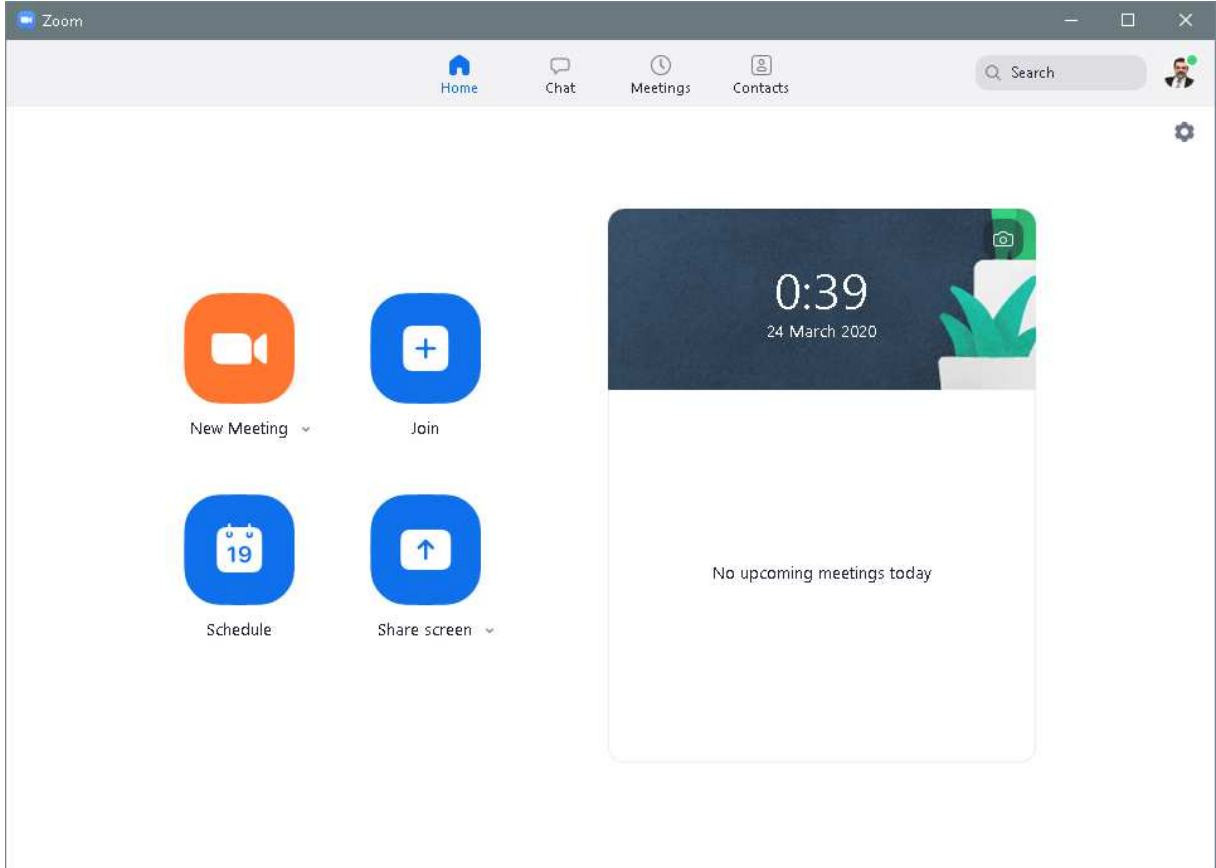
[< Back](#)

[Sign Up Free](#)

## **Step / Adım 16**

- Now the program is completely ready for use. After this point, whenever you run the application, you'll see the following window without entering any password.

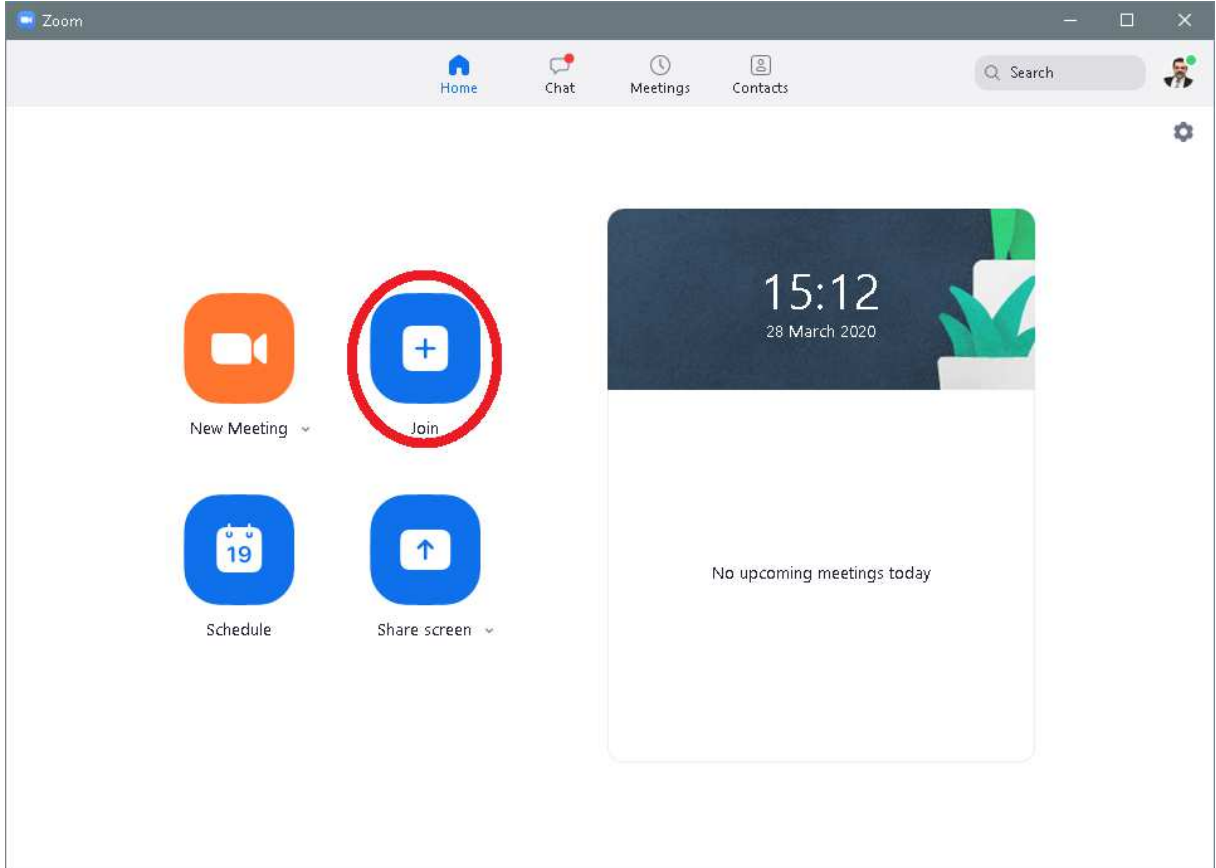
- Program kullanımınıza hazır. Bu noktadan sonra, uygulamanı her çalıştırdığınızda, herhangi bir şifreye ihtiyaç duymadan aşağıdaki pencereye ulaşacaksınız.



## **Step / Adım 17**

- In order to join a session which is opened by your lecturer, you will just click to "JOIN" button.

- Okutmanınız tarafından açılacak oturuma katılmak için yapmanız gereken "JOIN" butonuna tıklamaktır.

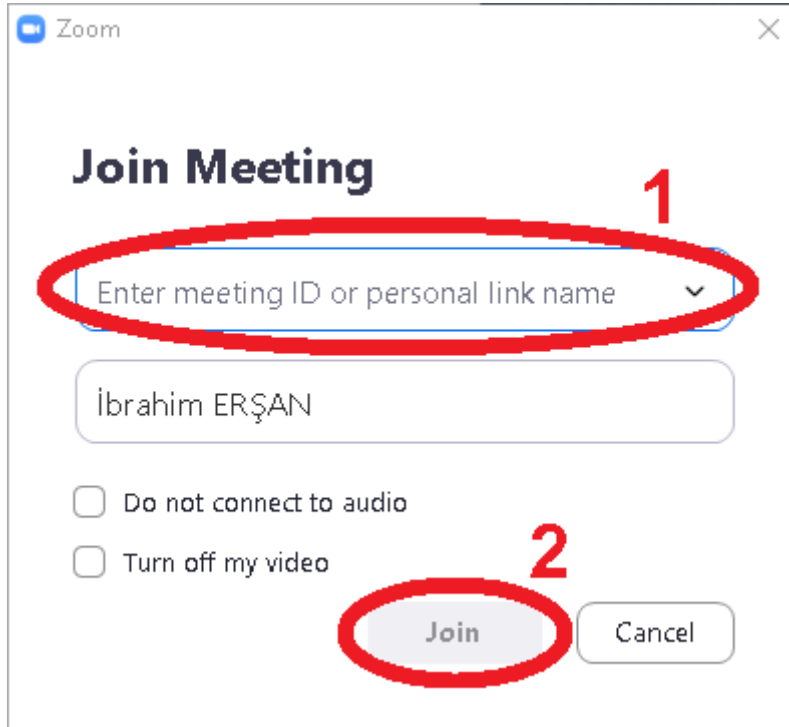




## **Step / Adım 18**

- When you click the "JOIN" button, following dialog will appear. You will write the given ZOOM ID of desired lecturer to the box "Enter meeting ID or personal link name" and then click to "Join" button, that's all.

- "JOIN" butonunda tıkladığınızda aşağıdaki iletişim kutusu belirecektir. Dilediğiniz okutman için, size verilmiş ZOOM ID'yi "Enter meeting ID or personal link name" yazan kutuya girerek, "Join" butonunu tıklayınız, hepsi bu.



Zoom

### Join Meeting

1

Enter meeting ID or personal link name

İbrahim ERŞAN

Do not connect to audio

Turn off my video

2

Join Cancel